

Alcohol/Beverage Vendor Proposal Submission Guidelines

The City of Pearsall, Texas invites short proposals from qualified individuals, partnerships, retailers, or companies (Vendor) to provide alcohol and other beverage services during the City's Cinco de Mayo Celebration on Saturday, May 4, 2019 from Noon to midnight & Sunday, May 5, 2019 from noon to 10pm at the City's Convention & Civic Center located at 433 CR 1056, Pearsall, Texas 78061.

Responsive proposals will define the Vendor's ability to provide services outlined below.

Beverages

The beverages shall be determined by the Vendor but should include the types of items typically found at similar events. Beverages shall be both alcoholic and non-alcoholic. The Vendor shall provide a security guard during the hours that alcohol is available to the public.

Provide Incentives

The City seeks to enter into a vendor agreement for alcohol and other beverage sales that best benefits the City of Pearsall. **The vendor proposal should include a donation to the city based on a percentage from the proceeds of beverage sales. Additional consideration will also be given to proposals that include any in-kind value.**

Requirements/Instructions:

You must provide for all your expenses for beverages, security guard for alcohol sales, and all things necessary to prepare and serve beverages.

At the time of execution of the Vendor Agreement, the selected Vendor should provide evidence of insurance to include: If possible, we request vendor to have liability Insurance in the amount of \$1,000,000.00 per occurrence, with the City of Pearsall listed as an additional insured.

Selected Vendor is required to comply with all existing County Health, and State and Federal labor laws. Selected Vendor is also responsible for complying with all OSHA standards and requirements.

The City reserves the right to select the appropriate Vendor based on the most qualified proposal, in accordance with the criteria specified below.

The successful Vendor shall be an independent Vendor, and nothing shall be construed to cause the Vendor to be deemed or represent itself as an agent or employee of the City. The Vendor shall defend, indemnify, and hold the City of Pearsall, its officers, agents, volunteers and employees harmless from any and all causes of action or claims of damages arising out or related to the Vendor's performance under the vendor agreement.

The City reserves the right to reject any and all proposals when deemed necessary in the City's sole discretion.

This proposal request does not obligate the City to accept or contract for any expressed or implied services. Nothing herein shall be construed as an offer.

The City reserves the right to request any vendor submitting a proposal to clarify its proposal or to supply additional material deemed necessary to assist in the selection process.

The Vendor must carry a valid liquor license from the Texas Department of Alcoholic Beverage Commission (TABC), for the sale of alcohol on the premises.

Any questions regarding the services requested should be submitted via email to Cleo Garcia, Tourism & Business Director, City of Pearsall, at cgarcia@cityofpearsall.org, mailed or hand delivered to attn: Cleo Garcia, 215 South Ash Street, City Hall, Pearsall, TX 78061. The deadline for submitting proposal is April 5, 2019 by 4pm.

The following is the criteria to be used for making the determination of Vendor Agreement award:

1. Evidence of the contractor's experience and qualifications to successfully provide alcohol and other beverage services;
2. The ability and willingness of the contractor to meet all requirements as outlined in this request;
3. The vendor's willingness to supply copies of all current licenses, insurances and/or permits required by local, state and federal government, as applicable;
4. A percentage of proceeds offered to the City as a donation as part of the vendor agreement.
5. Any in-kind value to help staff or support the event.

Once selected, the city will enter into a written vendor agreement with the alcohol/beverage provider which must also be approved by TABC.